

## **PRIVACY STATEMENT DECO DAYLIGHT BV**

### **PREFACE**

In this privacy statement you can read all about the way your personal data is collected and how it is handled. This explains where your data is stored and for what purposes your data is stored.

In addition, you will also find all your rights with regard to your data and how you can make use of these rights. The privacy statement will sometimes be changed, for example, due to legislative changes. It is therefore advisable to periodically consult the statement.

### **DECO DAYLIGHT BV**

DECO DAYLIGHT BV, located at Stadseiland 78, 8243 HV Lelystad, is responsible for the processing of personal data as shown in this privacy statement.

#### **Our data:**

Stadseiland 78

8243 HV Lelystad

Telephone: +31320841302

E-mail: [contact@decodaylight.com](mailto:contact@decodaylight.com)

Website: [www.decodaylight.com](http://www.decodaylight.com)

Chamber of Commerce: 60266074

Robert Versteeg is the Data Protection Officer of Deco DayLight BV.

He can be reached via [versteeg@decodaylight.com](mailto:versteeg@decodaylight.com)

### **PERSONAL DATA THAT CAN BE PROCESSED**

DECO DAYLIGHT BV can process personal data about you, because you use the products and / or services of DECO DAYLIGHT BV, and / or because you yourself fill in a contact form on the website and / or your data has been provided to us by email / letter / phone / business card.

DECO DAYLIGHT BV can process the following personal data:

- Your first and last name
- Your address details
- Your phone number
- Your email address
- Your IP address
- Your bank details

We can use the services of third parties. These third parties then act on behalf of DECO DAYLIGHT BV. This privacy statement also applies to the data collected through these third parties when they act as processor for DECO DAYLIGHT BV. We are not responsible for the collection of data that does not take place on behalf of DECO DAYLIGHT BV. In this connection we refer you to the privacy policy of these third parties. We attach great importance to your privacy and we will therefore treat these personal data with confidentiality and care. Personal data shall be processed in accordance with the Data Protection Act and the Data General Regulation by May 25, 2018. In this privacy statement we would like to inform you about this further.

### **For what purpose and on what basis we process personal data**

DECO DAYLIGHT BV processes your personal data for the following purposes:

- Handling your payment
- Sending our newsletter and / or advertising brochure
- We can call or e-mail you if necessary to carry out our services
- Inform you about changes to our services and products
- Improving our products and services
- To deliver goods and services to you
- DECO DAYLIGHT BV analyzes your behavior on the website in order to improve the website and to tailor the range of products and services to your preferences.
- DECO DAYLIGHT BV also processes personal data if we are legally obliged to do so, such as data that we need for our tax obligations.

DECO DAYLIGHT BV can send newsletters by e-mail after your permission. If you no longer wish to receive a newsletter, you can use the unsubscribe link at the bottom of the newsletter.

### **Cookies, or similar techniques, that we use**

DECO DAYLIGHT BV only uses technical and functional cookies, as well as analytical cookies that do not infringe your privacy. A cookie is a small text file that comes with the first visit to this website, and is stored on your computer, tablet or smartphone. The cookies we use are necessary for the technical operation of the website and your ease of use. They ensure that the website works properly and remembers, for example, your preferences. We can also optimize our website with this.

You can opt out of cookies by setting your internet browser so that it does not store cookies anymore. In addition, you can also delete all information previously saved via the settings of your browser. On our website you can link to social media channels.

The relevant social media channels can place cookies via these links. We have no influence on the use of cookies by these parties. They are responsible for the use and provision of data obtained in this way. The privacy policy and the general terms and conditions of the relevant social media channels apply to this use.

### **Google Analytics**

The website of DECO DAYLIGHT BV collects data to improve the website.

This is done with Google Analytics. These data are anonymous and are therefore not tied to personal data. Think of information such as the duration of a website visit, which links are clicked on or the pages that are frequently visited. The data that Analytics collects on the website is anonymous, so it is not linked to a personal name, company or e-mail address. This data is stored indefinitely within Google Analytics.

### **The term that we save your data**

DECO DAYLIGHT BV does not store your data longer than necessary for the execution of the agreements, the provision of service and guarantee. This term is in any case not longer than 5 years after the contract has ended, unless this is necessary to comply with a legal obligation to retain.

### **Automated decision-making**

DECO DAYLIGHT BV does NOT take decisions based on automated processing, on matters that can have (significant) consequences for people. This concerns decisions taken by computer programs or systems, without involving a person (for example, a DECO DAYLIGHT BV employee).

### **Sharing personal data with third parties**

DECO DAYLIGHT BV provides exclusively to third parties and only if this is necessary for the execution of our agreement with you or to comply with a legal obligation and / or following requests from authorities. Data will never be sold to third parties.

### **Applicability privacy statement**

This privacy statement provides information about the processing of personal data by DECO DAYLIGHT BV and only relates to the use of personal data of its customers, prospects, business relations and visitors to its website.

This privacy statement does not apply to websites of third parties, such as websites or apps that DECO DAYLIGHT BV refers to on its website and in its mailings. DECO DAYLIGHT BV advises to consult the privacy policy of these third parties on the relevant websites.

### **View, modify or delete data**

You have the right to view, correct or delete your personal data. You also have the right to withdraw your consent to the data processing or to object to the processing of your personal data by DECO DAYLIGHT BV and you have the right to data portability.

This means that you can submit a request to us to send the personal information we have in your computer file to you or another organization mentioned by you. You can send a request for access, correction, deletion, data transfer of your personal data or request for cancellation of your consent or objection to the processing of your personal data to [contact@decodaylight.com](mailto:contact@decodaylight.com).

To ensure that the request for access has been made by you, we ask you to send a copy of your ID with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and citizen service number (BSN) black in this copy. This is to protect your privacy.

We respond as quickly as possible, but always within four weeks, at your request.

DECO DAYLIGHT BV also wishes to point out that you have the opportunity to file a complaint with the national supervisory authority, the Dutch Data Protection Authority.

This can be done via the following link:

<https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

### **How we protect personal data**

DECO DAYLIGHT BV takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you have the impression that your data is not properly secured or there are indications of abuse, please contact our customer service or [contact@decodaylight.com](mailto:contact@decodaylight.com)